

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)
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APPLICATION FOR ACADEMIC YEAR 2018-2019

**Application and Accompanying Materials Due February 1, 2018
To Your State Garden Club Scholarship Chairman**

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YOUR STATE GARDEN CLUB SCHOLARSHIP CHAIRMAN IS:

Name: _____

Address: _____

Phone: _____ **E-mail:** _____

YOUR DEEP SOUTH GARDEN CLUBS, INC. SCHOLARSHIP CHAIRMAN IS:

Name: Mary W. Summerville _____

Address: P.O. Box 680636, Fort Payne, Alabama 35968-1607 _____

Phone: 256-845-4440 _____ **E-mail:** msummer1@att.net _____

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

SUMMARY OF DSGC SCHOLARSHIP PROGRAM

IMPORTANT: STATE SCHOLARSHIP CHAIRMEN: *IF your state does not have a scholarship applicant, please notify the DSGC Chairman immediately.* (See Checklist in this brochure).

I: SCHOLARSHIP GRANTS:

All scholarships offered by Deep South Garden Clubs, Inc., hereinafter referred to as DSGC, are advanced one-year grants, which are available to Junior, Senior and Graduate Students. Applications may be made by sophomores for grants to be awarded for the junior year. No doctoral students may apply.

Two (2) advanced annual scholarships will be available in 2018 for the academic year of 2018-2019, in the amount of \$5,000.00

II: PURPOSE OF THE SCHOLARSHIP PROGRAM:

DSGC is proud of its scholarship program, which offers financial aid to students and promotes study in the Agriculture Education, Horticulture (inc. Fruit Science/Environmental/Communications), Floriculture, Landscape Design, Botany, Biology, Plant Pathology/Science, Forestry, Agronomy, Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior, etc.), Economics, Environmental Conservation (inc. Engineering, Law, etc.). City (Rural & Urban) Planning, Wildlife Science, Habitat or Forest/Systems Ecology, Land Management and/or other related or allied subjects. Applicants must be majoring in one of these fields of study with a career related to gardening, landscape design, environmental issues, floral design or horticulture. The DSGC Scholarship Committee must grant approval for application to be made in any major other than the ones listed.

III: TERMS UNDER WHICH SCHOLARSHIPS ARE AWARDED:

- 1) Applications must be submitted on the required application form with all required additional information attached (refer to scholarship brochure).
- 2) Applications must be mailed to the State Garden Club Scholarship Chairman *for the state in which the applicant is a legal resident.* A listing of State Garden Club Scholarship Chairmen is found in this brochure. The appropriate State Garden Club Scholarship Chairmen must receive all applications no later than February 1, 2018. Applications received after that date will not be considered.
- 3) All applications received by a State Garden Club Scholarship Chairman will be judged by that Chairman and committee in order to choose *one* winning application. The DSGC Scholarship Committee will consider only one application from each state.
- 4) Applicants must have at least a 3.25 GPA (on a 4.0-point scale) in order to apply. A complete official academic transcript, that includes the latest grading period, must be included. The applicant must be a full time student as defined by DSGC (12 graded hours of classes for an under graduate and 9 graded hours for postgraduate students.) Graduate students must also submit complete transcripts for undergraduate courses.
- 5) Applicants must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture.

FOR ANY ADDITIONAL INFORMATION, please contact the DSGC Scholarship Chairman:

Mary W. Summerville
P.O. Box 680636

Fort Payne, Alabama 35968-1607
256-845-4440 msummer1@att.net

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

SCHOLARSHIP PROGRAM

APPLICATION FOR ACADEMIC YEAR 2018-2019

DEADLINE: February 1, 2018

Details of the Award

- Two (2) college scholarships are available annually, in the amount of \$5,000.00.
- One-year scholarships are available to juniors, seniors and graduate students pursuing a Master's Degree.
- Sophomores may make application for their junior year.
- College/University must be accredited and listed on the official website of the U.S. Department of Education <http://ope.ed.gov/accreditation/Search.aspx>

Applicant Eligibility

Applicants must meet *all* of the following criteria:

- Must be a US Citizen or Permanent Legal Resident of the United States.
- International or Foreign Exchange Students are not eligible.
- Doctoral program students are not eligible.
- Must be attending school full-time as defined by DSGC:
 - * Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
 - * Graduate students must be enrolled for a minimum of 9 graded hours of classes.
- Study abroad on fellowships or internships are not eligible; funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
- Must have a cumulative GPA of at least 3.25 (on a 4.0 scale).
- Must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture.
 - * Agronomy
 - * Agriculture Education
 - * Floriculture
 - * Horticulture
 - * Landscape Design
 - * Botany, Biology
 - * Forestry
 - * Wildlife Science
 - * Plant Pathology/Science
 - * City (Rural & Urban) Planning
 - * Habitat or Forest/Systems Ecology
 - * Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
 - * Environmental Conservation (inc. Engineering, etc.)
 - * Land Management and/or other related or allied subjects

Selection Criteria

- All applications received by a State Garden Club Chairman will be judged by that Chairman and committee in order to choose *one* winning application.
- After judging has been completed at the state level, the DSGC Scholarship Chairman will receive the applications by February 15th for judging.
- The DSGC Scholarship Committee will consider only one (1) application per state.

The following Scale of Points will be used for the evaluation of each application:

Academic Record	40%
Applicant's Letter	30%
Listing of Honors/Extracurricular Activities/Work Experience	10%
Financial Need	15%
Recommendations	5%

- Applications are evaluated and winners chosen by the Deep South Garden Clubs Scholarship Committee, which consists of the committee appointed by the Deep South Garden Clubs, Inc. Director.
- Final judging takes place just prior to the Annual DSGC Convention.
- Winners are announced during the DSGC Convention. The chairman will notify all applicants in writing of the committee's decision immediately following the judging.

(Continuation: Scholarship Program)

Description of Funds

- Checks for the winning applicant's scholarship will be mailed in August from the DSGC Treasurer to the Financial Aid Office of the institution at which the student is enrolled. No funds will be sent directly to the student.
- All funds will be distributed by the Financial Aid Office according to the particular school's term-system, unless the student has only one term remaining before completion of the degree.
- In the event of a change in a student's major to one other than those listed above, or if the student withdraws from school; the balance of the funds must be returned to the Deep South Garden Clubs, Inc.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.

Application Procedure

The following documents must be submitted:

1. DSGC Scholarship Application Form
 - 2: Financial Aid Form
 - 3: Complete official academic transcripts
 - 4: Letter from applicant
 - 5: List of extracurricular activities, honors, recognitions received within the last three years
 - 6: Three letters of recommendation
- All of the documents must be mailed by the applicant in one large envelope. Do not place the documents in page protectors, in any sort of permanent binder, or staple the pages.
 - Applications must be mailed to the State Garden Club Scholarship Chairman for the state in which the applicant is a legal resident, even if the student is attending an out-of-state school. A list of State Garden Club Chairmen is at the end of the application. **DEADLINE: Received by February 1st**.
 - No applications should be sent to the DSGC Scholarship Chairman.
 - When a student reapplies for a scholarship (whether the applicant is or is not a previous winner) a complete new and updated application must be submitted.

Instructions for Filling out Application

All forms must be typed or computer generated.

Application Form

DSGC Application Form must be used
All fields completed

Financial Aid Form

*Must be completed with all questions answered
*Signed by student and Financial Aid Officer
*If Financial Aid Information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year

Transcripts

Official academic transcripts
*Transcripts must include the latest grading period
*Graduate students must include undergraduate transcripts

Letter Limit – 2 Pages

*Discuss background, future goals, financial need, future career goals

List of Activities Limit – 2 Pages

*List to include only items for the last 3 years
*Students returning to school after an absence can list work experience and activities

Letters of
Recommendation

Limit – 3 letters
Limit – 1 page each

*Discuss scholastic ability, personal character,
work-related experience

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

GUIDELINES for State Garden Club Scholarship Chairmen

Applications

- Since the DSGC Scholarship Application is available for downloading from the Deep South Garden Club, Inc. Web site www.dsregion.org, you may receive phone calls and/or E-mails from students asking questions about the program and its requirements.
- Copies of the DSGC Scholarship Application may be furnished to colleges and universities in each state for the use of Financial Aid Officers at those institutions and by student applicants. However, a more cost efficient and environmentally-friendly method would be to send a letter to those institutions informing them of the availability of this scholarship and refer them to the DSGC Web site for downloading the application.
- Applications must be mailed to the State Garden Club Scholarship Chairman for the state in which the applicant is a legal resident, even if the student is attending an out-of-state school.
- When a student reapplies for a scholarship (whether the applicant is or is not a previous winner), a complete new and updated application must be submitted.
- The following documents must be submitted:
 - 1: DSGC Scholarship Application Form
 - 2: Financial Aid Form
 - 3: Complete official academic transcripts
 - 4: Letter from applicant
 - 5: List of extracurricular activities, honors, recognitions received
 - 6: Three letters of recommendation.

NOTE: If your state does not have a scholarship applicant, please notify the DSGC Scholarship Chairman by regular mail or E-mail.

Judging Procedures

- All applications received will be judged by the State Garden Club Chairman and a committee in order to choose ONE winning application. The DSGC Scholarship Chairman will consider only one application per state.
- Copies of applications will be shredded after judging.
- The judging committee must be familiar with these items as stated in the application:
 - 1: Eligibility requirements
 - 2: Application procedure
- The following Scale of Points will be used for the evaluation of each application by the DSGC Scholarship Committee:

Academic Record	40%
Applicant's Letter	30%
Listing of Honors/Extracurricular Activities/Work Experience	10%
Financial Need	15%
Recommendations	5%

Instructions for Sending Application to DSGC Scholarship Chairman

- **DEADLINE:** Postmarked so as to be received February 15 by the DSGC Scholarship Chairman
- Mail the APPLICATION and the CHECKLIST to the DSGC Scholarship Chairman with NO SIGNATURE required for delivery. You may use Priority Mail with Delivery Confirmation, which does not require a signature.
- 2017-2019 DSGC Scholarship Chairman: Mary W. Summerville
P.O. Box 680636

Notification of Winners

- Winners are announced during the Deep South Garden Clubs, Inc. Annual Convention each spring.
- The DSGC Scholarship Chairman will notify all applicants in writing of the committee’s decision after the DSGC Convention, with a copy to the State Scholarship Chairman.

CHECKLIST OF REQUIRED ITEMS IN THE APPLICATION

Please complete this form and return it with the other required application materials to the DSR Scholarship Chairman *postmarked to be received no later than February 15.*

2017-2019 DSGC Scholarship Chairman:

Mary W. Summerville
 P.O. Box 680636
 Fort Payne, AL 35968-1607

State _____

Student Name _____

DOCUMENT	PAGE LIMIT	REQUIRED ITEMS	Yes	No
1. Application Form	1	<u>*DSGC Application Form must be used</u> <u>*Typed or computer generated</u> <u>*All fields completed</u> <u>*GPA 3.25 or higher</u> <u>*Legal resident of your state</u> <u>*Required Academic Major</u> <u>*Planning career in required field</u> <u>*Not <i>currently</i> a college freshman; check the transcripts to see if the correct number of semesters of courses have been taken to qualify them for their status; sometimes not the PRESENT status is checked but the status of what they will be when they use the scholarship</u>		
2. Financial Aid Form		<u>*Typed or computer generated</u> <u>*Must be complete with all questions answered. If Financial Aid Information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year</u> <u>*Signature of Student</u> <u>*Signature of Financial Aid Officer</u>		
3. Transcripts		<u>*Official academic transcripts</u> <u>*Transcripts must include the latest grading period</u> <u>*Graduate students must include undergraduate transcripts</u>		
4. Personal Letter	2	<u>*Typed or computer generated</u> <u>*Discuss background, financial need</u> <u>*Discuss future goals – required career path</u>		
5. List of Activities	2	<u>*Typed or computer generated</u> <u>*Extracurricular activities, honors, recognitions, awards received <i>within the last 3 years</i></u> <u>*Students returning to school after an absence can list work experience and activities</u>		

6. Letters of Recommendation (3) 1 page each

*Typed or computer generated

*Discuss scholastic ability, personal character, work-related experience of applicant

STATE SCHOLARSHIP CHAIRMAN'S SIGNATURE _____

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

REQUIREMENTS FOR STUDENT'S PREPARATION OF SCHOLARSHIP APPLICATION

Deep South Garden Clubs, Inc. is offering two, one-year advanced scholarship for the 2018-2019 academic year, in the amount of \$5,000.00.

- 1) These scholarships are available for juniors, seniors and graduate students pursuing a Master's Degree. Sophomores may make applications for the junior year. Doctoral program students are not eligible.
- 2) Applicants must major in Horticulture, Floriculture, Landscape Design, Botany, Biology, Forestry, Agronomy, Conservation, Plant Pathology, Environmental Concerns, City Planning, Land Management and/or other allied subjects. Approval must be granted by the DSGC Scholarship Committee for consideration of any field of study not listed in the *Scholarship Program*.
- 3) Applicants must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture.
- 4) All of the following required materials must be mailed by the student as one complete packet. Nothing on this list should be sent to the State or DSGC Scholarship Chairman as separate mailings. All materials must be included, as listed. No exceptions will be made. Do not submit applications in any sort of permanent binder. Do not use page protectors. Application should consist of all required materials, not stapled together so they may be easily taken apart for making copies.
 - a. *Application Form*, (see page 10 of this brochure), must be typed or computer generated and must be complete. No handwritten applications, please.
 - b. Complete official academic transcripts for all courses taken. Graduate students must also include transcripts for undergraduate courses. Transcripts must include latest grading period, minimum 3.25 GPA required (on 4.0 scale). GPA's must reflect grading periods when the student is enrolled for a minimum of 12 hours (undergraduate student) or 9 hours (graduate student).
 - c. *Letter from Applicant*. Discuss goals, background, financial need, and personal commitment to career choice. Limited to two typed or computer generated pages. The Committee will not consider additional pages or other materials.
 - d. *List of extracurricular activities/honors received*. This should be submitted on a separate sheet of paper, not included within the body of applicant's letter. Students returning to complete (after an absence of time) an advanced academic education or changing careers should describe their work experience and any extracurricular activities during their absence from academia.
 - e. *Financial Aid Form* (see page 11 of this brochure), must be complete, with all questions answered, and signed by both student and Financial Aid Officer.
 - f. *Three letters of recommendation*, which discuss scholastic ability, personal character, work-related experience of applicant. (Each limited to one typed or computer generated page). No more than 3 letters of one page each will be considered.
- 5) Applications must be mailed to the State Garden Club Scholarship Chairman for the State in which the

applicant is a legal resident, even if the student is attending an out-of-state school. A student may attend the school of his/her choice in any state if that school is an accredited college or university. See page 12 of this brochure for listing of all State Garden Club Scholarship Chairmen.

- 6) The State Garden Club Scholarship Chairman must receive all application materials on or before February 1, 2018. No application received after that date will be considered. No materials should be sent directly to the Deep South Garden Clubs, Inc. Scholarship Chairman.

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

GUIDELINES FOR COLLEGE/UNIVERSITY FINANCIAL AID OFFICE
ADMINISTERING THE GRANT

GENERAL INFORMATION

- 1) Deep South Garden Clubs, Inc. will offer two (2) annual advanced scholarships to junior, senior or graduate students in the amount of \$5,000.00 for the academic year 2018 – 2019.
- 2) All applicants must major in Horticulture, Floriculture, Landscape Design, Botany, Biology, Forestry, Agronomy, Conservation, Plant Pathology, Environmental Concerns, City Planning, Land Management and/or other allied subjects. (See page 9 of this brochure for possible areas of study). Approval must be granted by the DSGC Scholarship Committee for consideration of study not specifically listed.
- 3) Funds may be dispersed only to students who are attending school full time as defined by DSGC, i.e., 12-graded class hours for under graduate or 9 graded class hours for graduate students. No doctoral program students may apply.
- 4) After the scholarship grant has been submitted to the college or university of the student's choice, it cannot be transferred to another college or university.
- 5) In the event of a change in the student's major to one other than those listed, or if the student withdraws from school, the balance of the grant funds must be returned to:

Deep South Garden Clubs, Inc.
10112 Bluff Drive
Huntsville, AL 35803

- 6) Grants are to be disbursed from the Financial Aid Office of the college or university the student is attending. Checks will not be sent directly to students from DSGC. Funds will be disbursed according to the particular school's term-system, such as Semester: \$2,500 per semester; Trimester: \$1,667 per trimester; Quarter: \$1,250 per quarter.
- 7) The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc. The form (see brochure) must be signed by both Financial Aid Officer and by the student making the application. All questions on the form must be answered.
- 8) The applications for DSR Scholarships must be sent to the STATE GARDEN CLUB SCHOLARSHIP CHAIRMAN for the state in which the student is a legal resident, and not sent to the DSGC Scholarship Chairman. (See page 12 of this brochure for State Garden Club Scholarship Chairmen).

YOUR STATE GARDEN CLUB SCHOLARSHIP CHAIRMAN IS:

Name _____

Address _____

Phone _____ E-mail _____

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

**GUIDELINES FOR COLLEGE/UNIVERSITY FINANCIAL AID OFFICE
ADMINISTERING THE SCHOLARSHIP**

PROCEDURES AND REQUIREMENTS

1. Scholarship funds are to be sent to the Financial Aid Office of the college or university the student is attending. Checks will not be sent directly to students from DSGC. Funds will be disbursed according to the particular school's term-system, unless the student has only one term remaining before the completion of the degree.

2. Funds may be disbursed only to students who are attending school full-time as defined by DSGC:

- Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
- Graduate students must be enrolled for a minimum of 9 graded hours of classes.

No doctoral program students are eligible.

3. Funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.

4. The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.

5. After the scholarship funds have been submitted to the college or university of the student's choice, it cannot be transferred to another college or university.

6. All applicants must *major* in one of the following fields of study:

- | | |
|---------------------------------|--|
| * Agriculture Education | * Habitat or Forest Systems Ecology |
| * Floriculture | * Horticulture |
| * Landscape Design | * Environmental Concerns (Management:
Environmental, Horticulture
Resource/Environmental Behavior) |
| * Botany, Biology | * Environmental Conservation (inc.
Engineering, Law, etc.) |
| * Plant Pathology/Science | * Land Management and/or other related or
allied subjects |
| * Forestry | |
| * Agronomy | |
| * Wildlife Science | |
| * City (Rural & Urban) Planning | |

7. In the event of a change in the student's major to one other than those listed above, or if the student withdraws from school, the balance of the scholarship funds must be returned to:

Deep South Garden Clubs, Inc.
10112 Bluff Drive
Huntsville, AL 35803

The Scholarship Application of Deep South Garden Clubs, Inc. is available on the
Web site:
www.dsregion.org

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)
SCHOLARSHIP APPLICATION FORM 2018-2019
(Please Print)

Full Name _____

Date of Birth (Month/Year) _____ Female _____ Male _____ Marital Status _____

Home (Legal) Address _____

City _____ State _____ Zip _____ Phone _____

E-mail _____ Cell Phone _____

College/University _____

Department Enrolled _____

Major _____ Minor _____

CURRENT GRADE LEVEL AT TIME OF APPLICATION:

Sophomore _____ Junior _____ Senior _____

Fifth Year Landscape Architect _____ Graduate Student _____

CURRENT CUMULATIVE GRADE POINT AVERAGE _____

College(s) Previously Attended _____

Dates _____ Previous GPA _____

When do you expect to graduate? _____ Degree _____

Occupational Objective After Graduation _____

Name of Financial Officer _____

Address _____

Phone _____ E-mail _____

STUDENT'S SIGNATURE _____ Date _____

SUBMIT THIS FORM WITH THE OTHER REQUIRED ITEMS TO THE SCHOLARSHIP CHAIRMAN OF YOUR STATE

DEADLINE: To be received no later than FEBRUARY 1, 2018

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)

SCHOLARSHIP FINANCIAL AID FORM 2018-2019

ANTICIPATED SOURCES OF FUNDS: Please use the following form to show all (including scholarships other than anticipated one from DSGC), assistantships, educational insurance policies, etc., as well as all projected costs involved for attending college in the 2018-2019 school year. It is not required that projected resources and expenditures balance.

- NOTE: If FAFSA information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.
- This form must be completed and SIGNED by both the Financial Aid Officer and by the student making the application.
 - ALL questions on the form must be answered since actual financial need is one of the determining factors in the awarding of scholarships.
 - The student and Financial Aid Officer will determine how the money may be spent: tuition, food, housing, books, etc.
 - The student must mail this form, along with other required application materials, to the State Garden Club Scholarship Chairman of the state in which he/she is a legal resident. *Please do not mail directly to the Deep South Garden Clubs, Inc. Scholarship Chairman.*

ANTICIPATED FUNDS

_____ From parent or relative
_____ From personal savings
_____ Educational Insurance Policies
_____ School-year earnings
_____ Grants/Scholarships
_____ Loans
_____ Other:

_____ Total Funds Available

PROJECTED EXPENDITURES

_____ Tuition and Fees
_____ Housing
_____ Board
_____ Books/Supplies
_____ Clothing/Laundry
_____ Transportation
_____ Other:

_____ Total Expenses

FINANCIAL AID OFFICER:

Is this student eligible for receiving financial aid at your institution?

Grants/Scholarships: Yes _____ No _____

Student Loans: Yes _____ No _____

Has this student applied for financial aid at your institution? Yes _____ No _____

FINANCIAL AID OFFICER'S SIGNATURE _____

PRINTED NAME _____

ADDRESS _____

CITY/STATE/ZIP CODE _____

PHONE _____ FAX _____ DATE _____

This information will be held in strictest confidence. It will be made available only to appropriate officials of the college/university and to the members of the DSGC Scholarship Committee.

THIS WILL AUTHORIZE THE RELEASE OF MY FINANCIAL NEED FORM to:
Deep South Garden Clubs, Inc.

STUDENT'S SIGNATURE _____

DATE _____ COLLEGE/UNIVERSITY _____

DEEP SOUTH GARDEN CLUBS, INC. (DSGC)
STATE GARDEN CLUB SCHOLARSHIP CHAIRMEN

ALABAMA

Nell Copeland

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**Valerie Tipps
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tippstfgc@gmail.com**

DEEP SOUTH GARDEN CLUBS, INC. SCHOLARSHIP CHAIRMAN

**Mary W. Summerville, P.O. Box 680636, Fort Payne, AL 35968-1607
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